



Missouri Foundation
for Health

REQUEST FOR CONCEPT PAPERS

Opportunity Fund

Missouri Foundation for Health (MFH) invites organizations to submit concept papers for ideas that offer a unique opportunity to address health for Missourians in ways that create lasting impact. We are interested in those ideas that explore or implement ways to improve, challenge, and disrupt the systems or circumstances that allow inequities to exist.

Eligibility Requirements

Applicants must be nonprofit or governmental entities and meet the general MFH funding guidelines available on the Foundation's website.

Visit the Opportunity Fund webpage for additional information and frequently asked questions.

Application Timeline

Concept Papers: Concept papers must be received by Monday, August 3, 2020, at 11:59 p.m. (CST). Please plan accordingly and submit your concept paper well before the deadline, as MFH cannot accept late applications.

Full Proposal: MFH staff will review concept papers to determine if the organization will be invited to submit a full proposal based on fit with the Opportunity Fund and strategic priorities of the Foundation. Applicants will be notified of concept paper status Tuesday, September 1, 2020. If an applicant is invited, they will have until Tuesday, October 6, 2020 to submit a full proposal.

Award Notification(s): December 2020 – March 2021. Varies based on submission date of full proposal.

How to Apply

To start a new application, [click here](#).

To return to an application in progress, [click here](#).

Concept Paper Requirements

- **Application Acknowledgement.** Complete and submit the one-page acknowledgement form.
- **Concept Paper Narrative.** In no more than two 1.5-spaced pages, please concisely consider the following. (Note: If invited to submit a full proposal, additional details about the approach, major activities, timeline, organizational history, and partner roles will be requested. For this concept, it is important to focus on describing the idea and emphasizing how it will specifically examine, challenge, improve, or disrupt the systems that allow inequities to exist.)



1. **What?** Provide a brief synopsis of the proposed idea and the target audience.
 2. **Why?** Why is this needed and what is the change that will be created? Why is now the right time to do this? How does this project and timing fit into the current landscape? Describe the organization's capacity to implement a project of this scale and scope.
 3. **To what end?** What would success look like? What are the implications of this work beyond this specific idea? How does this idea challenge "business as usual" in this field and promote equity? Consider the systems-level potential for this idea. How does your project disrupt the system that holds this issue in place?
 4. **With whom?** If anticipated, please share any identified partners. A brief list of partner names is sufficient.
 5. **How much?** Please complete and submit the **concept paper budget** listing the estimated expenses for the project with a brief explanation (A more detailed budget will be required if a full proposal is requested).
- **Annual audit report or IRS Form 990.** Most recent audit report or IRS Form 990. Applicants using a fiscal agent must submit financial documents for both the applicant organization and fiscal agent.
 - **Conflict of Interest Disclosure.** Complete and submit the [disclosure form](#).

Additional Considerations

The Foundation reserves the right to:

- Request additional information from any or all applicants
- Conduct discussions with applicants to ensure full understanding of, and responsiveness to, the application requirements
- Request modifications to a respondent's application prior to final award to ensure alignment of project elements with the [core values](#), [mission](#), and operating standards of the Foundation
- Approve subcontractors proposed or used in carrying out the work
- Reject any or all applications submitted

Inquiries

If you have questions about the goals or content of the RCP, please contact Doneisha Bohannon, Senior Strategist – Initiatives, via email at dbohannon@mffh.org.

For more information on the online application system, [click here](#). If there are additional questions, please contact Steve Frisbee, Project Analyst, at sfrisbee@mffh.org or (314) 345-5531.

About Missouri Foundation for Health

Missouri Foundation for Health is a resource for the region, working with communities and nonprofits to generate and accelerate positive changes in health. As a catalyst for change, the Foundation improves the health of Missourians through partnership, experience, knowledge, and funding. To learn more please visit mffh.org.