

What is a MO HealthNet annual renewal?

And how to complete your annual renewal form

A MO HealthNet annual renewal is a process that happens once a year for people who have MO HealthNet (Medicaid in Missouri) coverage. Every year around the anniversary of the date you were first approved for MO HealthNet, the Family Support Division (FSD) does an annual renewal to see if you still qualify for MO HealthNet for the next 12 months.

How does an annual renewal work?

FSD will review your case record to see if you still qualify for MO HealthNet. As part of their review, they will see if they have enough information about you, or if they need more.

If FSD already has enough info about you:

You don't need to do anything if FSD has enough info about you and others in your household who are covered with you. FSD will send you a decision letter that says whether or not you are still approved for coverage. If you are approved, you will have MO HealthNet for another 12 months.

If FSD does not have enough info about you:

FSD will mail you a yellow annual renewal form that asks for the info they need. You will have **30 days** to fill out, sign, and return the form.

Choose 1 of 2 ways to submit your annual renewal form:

- Fill in and mail your paper form to the address on your form
- Complete your form online at my.mo.gov/fsdbenefits



It's very important to submit the form to FSD by the due date shown on it. If you don't, you may lose your MO HealthNet coverage.

Have a new address?

If you have a new address, make sure you let FSD know so you get your annual renewal form in the mail.

You can update your address 1 of 3 ways:

- **Online:**
Visit myDSS.mo.gov and select "Report a Change"
- **By phone:**
Call [855-373-4636](tel:855-373-4636)
- **In person:**
Visit your local FSD Resource Center – find it at dss.mo.gov/dss_map

What if I don't submit my form by the due date?

If you get a yellow annual renewal form and you don't submit your form by the due date, FSD will send you a notice that you have **10 days** to submit it to FSD. If you don't, your MO HealthNet coverage will end.

What is on the annual renewal form?

The renewal form asks for the info FSD needs to make sure you still qualify for MO HealthNet. It may ask for info such as:

- Names of everyone living in the household
- Changes in citizenship or immigration status
- Your income, such as earnings from a job or payments you get from other sources

My form already has info about my household on it. What if some of it is not correct?

If your paper form already shows some info about you and other household members:

1. Read through the info to see if it's correct
2. Cross out any info that's wrong and, next to it, write the correct info
3. Fill in any other info that the form is requesting
4. Sign, date, and return the form by the due date

Need more help?

Find free, virtual or in-person help from a trained assister near you. Visit covermissouri.org or call **800-466-3213** to set up an appointment.